

Memorandum

To: CUPE Local 1050 & 1050-01 Employees

From: Nancy Coe, Human Resources Manager

Date: March 19, 2020

Subject: Banked Time Payout - extension

Due to the coronavirus disease 2019 (COVID-19) some employees are being impacted with the inability to use their banked time prior to April 30, 2020. Therefore, the City of Quesnel will be waiving the required payout of banked time on April 30, 2020 and extending to April 30, 2021, as per article 18.08.

PLEASE NOTE there will not be an automatic payout of banked time on April 30, 2020, therefore if employees would like to have their banked time paid out you are to request that anytime as per the collective agreement.

I would also like to remind everyone that as per the collective agreement all banked time used for time off must be taken at a time mutually agreeable between the employer and the employee and must be operationally feasible.

The City recognizes the uncertainty that this pandemic has created and we want to ensure that employees have as many resources as possible available to them. By extending the required banked time pay out an extra year will provide some financial comfort in case of an emergency.

Please contact the Human Resources department with any questions or concerns.